



**AGENDA**  
**Lone Oak City Council Regular Meeting**  
**CIVIC CENTER**  
**111 Town Square, Lone Oak, TX**  
**Tuesday, January 12, 2021 – 7:00 p.m.**

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In accordance with section 418.016 of the Texas Government Code, on March 16, 2020 Governor Abbott suspended various provisions of the Open Meetings Act in response to the COVID-19 emergency. Lone Oak Council meetings will be open to a small number of citizens on-site, based on capacity and social distancing guidelines. In-person attendees **must wear a face mask** to the meeting and observe social distancing.

PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, FOR THIS MEETING AT THE STATED LOCATION, A QUORUM OF THE CITY COUNCIL WILL BE PHYSICALLY PRESENT, AND THIS NOTICE SPECIFIES THE INTENT TO HAVE A QUORUM PRESENT THERE. THE MEMBER OF THE CITY COUNCIL PRESIDING OVER THE MEETING WILL BE PHYSICALLY PRESENT AT THE ABOVE LOCATION. ONE OR MORE MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE IN THIS MEETING REMOTELY, AND IF SO, VIDEOCONFERENCE EQUIPMENT PROVIDING TWO-WAY AUDIO AND VIDEO DISPLAY AND COMMUNICATION WITH EACH MEMBER WHO IS PARTICIPATING BY VIDEOCONFERENCE CALL WILL BE MADE AVAILABLE. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCE EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING.

However, due to concerns with limited internet bandwidth, it is highly recommended that if you would like to provide input on an agenda item, please send an email to the City Secretary by 5:00 pm the day of the meeting at [lotx.citysecretary@gmail.com](mailto:lotx.citysecretary@gmail.com). The Mayor will read your comment during the appropriate agenda item.

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1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call and Certification of a Quorum**
4. **Announcements from the Mayor**
5. **PUBLIC COMMENTS** – *The City Council invites the public to address the Council on any matter, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. In accordance with the Texas Open Meeting Act, the Council is not permitted to act on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a recitation of existing policy; or (3) propose the item be placed on a future agenda in accordance with Council procedures. There is a **three (3) minute time limit** for each speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with*

*applicable law. Prior to the meeting, persons wishing to address the City Council must complete a "Speaker Form" and present it to the City Secretary prior to the meeting. When called upon, state his or her name and street address for the record, and if speaking for an organization or other group, identify the group represented. All remarks are to be addressed to the City Council as a whole and not to individual members. The presiding officer shall determine whether, or in what manner, if any response will be provided.*

**6. Consent Agenda** – *All consent agenda items are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and voted on separately.*

- A. Approval of Minutes for Regular Council Meeting on December 8, 2020.
- B. Account balances for January 2021.
- C. Consider and act regarding General Fund Financials - December 2020.
- D. Consider and act regarding General Fund Profit & Loss Budget vs. Actual
- E. Consider and act regarding General Fund Unpaid Invoices – December 2020
- F. Consider and act regarding Public Works Unpaid Bills December 2020
- G. Consider and act regarding Public Works Profit & Loss v Actual December 2020
- H. Consider and act regarding Municipal Court Financials – December 2020
- I. Consider and act regarding Economic Development Corp. Invoices – will be on dais

**7. Department and Committee Reports**

- A. Fire Department – Chief Robert Whitehead (Emergency Services District)
- B. Public Works – Corey Miller
- C. Engineer – Corey Miller
- D. Grants – Corey Miller
- E. Economic Development – Wes Owen
- F. Court Department – Report included
- G. Special Events – Jeremy Saxby (Christmas Wrap-Up)
- H. Police Department – Joe Sterner
- I. Code Compliance – No Report
- J. Planning & Zoning – No Report

**ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8. Consider and act to approve **Ordinance #176-2021** calling for a General Election on May 1, 2021, to fill three (3) City Council seats Place 1, 3 and 5; a Joint Election to be Administered by the Hunt County Elections Department.
- 9. Consider and act to approve **Resolution #258-2021** to authorize the Mayor to Sign the Joint Election Agreement with Hunt County Elections Department for the General/Special Election on May 1, 2021.
- 10. Consider and act to appoint the City Secretary to be a representative for the Hunt County Joint Election Commission.

11. Reconsider approval of a contract with MyGov for computerized permit and code enforcement management software in the amount of \$8,400 annually.
12. Consider and act to amend Section 7.05 of the Personnel Manual concerning Paid Time Off (PTO) accruing monthly from the beginning of the fiscal year.
13. Consider and act to approve a part-time position or a paid reserve officer in the Police Department.
14. Consider and act to approve concrete repair on Katy St. at College St. not to exceed the price of \$3,500.
15. Consider and act to approve concrete repair at 114 W. Cedar St. not to exceed the price of \$3,500.

### **ITEMS FOR DISCUSSION**

16. Discuss amending the Zoning Ordinance 109A-2018, Section 18, subsection I, to remove the ability for people to use recreational vehicles as temporary housing on residential property.
17. Discuss the addition of an amendment to prohibit overnight parking.
18. Discuss the reestablishment and activity of the Ordinance Committee.

### **EXECUTIVE SESSION**

#### **19. EXECUTIVE SESSION –**

Pursuant to the following designated sections of Texas Government Code, Annotated, Subchapter 551, the City Council will enter into executive session to discuss the following items:

a. Section 551.074 - Personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or hear a complaint or charge against an officer or employee regarding:

- i. Susie Cooper
- ii. Dezi Hite
- iii. Chief Joe Sterner

#### **20. RECONVENE FROM EXECUTIVE SESSION –**

a. Consider any action necessary as a result of each item listed in Executive Session including:

- i. Susie Cooper
- ii. Dezi Hite
- iii. Chief Joe Sterner

#### **21. Agenda Requests from City Council**

Council members may request items be placed on a future agenda or request a special meeting. However, no discussions or action may be taken.

## 22. ADJOURN

*This is to certify that a copy of this Notice of Meeting was posted on the bulletin boards at City Hall, 115 Town Square, Lone Oak, Texas and at a place readily accessible to the general public at all times and to the City's website [www.cityofloneoak.com](http://www.cityofloneoak.com), by 4:30, Friday, January 8, 2021.*

  
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**Patsy Patten, TRMC**  
**City Secretary**

The City Council may convene into executive session to discuss any matter related to any of the above agenda items, as allowed under Chapter 551, Texas Government Code.

This agenda is posted as required under Chapter 551, Subchapter C, Texas Government Code. For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-877-673-6839; the City Secretary at 903/662-5116 ext. 203 or visit the City of Lone Oak's website at [www.cityofloneoak.com](http://www.cityofloneoak.com).

This building is wheelchair accessible. Any requests for interpretive services must be made 48 hours in advance of the scheduled meeting. To make arrangements please call 903/662-5116 ext. 203 and ask for Patsy Patten, City Secretary.